# STEM SCHOOL
VIDYA NAGAR - GUNTUR

**October 6, 2026**

**Subject: Class Room Observation Month.** **Dear Esteemed Parents,**

Join us for Observation Month at STEM School from **October 23rd to November 21st, 2026, between 9:00 a.m. and 12:45 p.m.** Classroom Observation provides parents with an opportunity to witness their child's learning environment and classroom interactions firsthand. It helps parents understand the teaching methods, classroom discipline, and student participation. This initiative strengthens the connection between home and school, encourages transparency, and allows parents to appreciate their child's academic growth and classroom behavior. It also helps parents support their child's learning more effectively at home.

## Kindly follow the guidelines and register your slots.

- **Authorized Visitors: Only registered parents or legal guardians may attend, excluding others like foster parents, grandparents, or caregivers.**
- **Focus of Observation: Restricted to your child's classroom; no entry into other classes.**
- **Scheduling: Complete the attached form to choose a date and time. Principal approval is required, ensuring no conflicts with other parents visiting the same section.**
- **In the Classroom: Reserved seating at the back; maintain silence, avoid disruptions, and schedule a parent conference for discussions after the class.**
- **Contacting Teachers: Concerns or complaints can be addressed to the class teacher after regular school hours or to the principal.**
- **Recording Policy: No mobile phones, audio, or video recording during visits; electronic devices must be kept out of sight.**

Follow these rules for a smooth and productive observation. Your cooperation is appreciated.

***Booking slots is not allowed on holidays and second Saturdays.**

**Best regards,**
**STEM School.**

to the Class Teacher

### Declaration

I, the parent of [student's name], studying in [grade] [section], hereby acknowledge that I have received the consent form regarding the Classroom Observation Month. I have read and understood the details mentioned in the circular, and I am signing and returning this form as confirmation of receipt.

**Name of the Parent:** _____ **Date:** _____

**Signature of the parent:** _____ **Phone Number:** _____

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# Consent Form for Classroom Observation Appointment

**Dear Parents,**

To facilitate your participation in our Classroom Observation Month (October 23rd – November 21st, 2026), **Please provide three tentative dates and times for your visit**. **The final schedule will be confirmed by your child's class teacher to avoid conflicts.**

**Kindly complete and submit this form by October 12th, 2026.**

**Parent Information**

**Student Name: _____Grade & Section: _____**

**Parent/Guardian Name: _____Contact Number: _____**

**Proposed Dates and Times for Observation**

1. **Date: _____Time: _____**
2. **Date: _____Time: _____**
3. **Date: _____Time: _____**

**Acknowledgment and Consent**

I acknowledge the Observation Month guidelines and agree to adhere to them during my visit. I understand that my selected dates are tentative and subject to confirmation by the class teacher.

**Parent/Guardian Signature: _____Date: _____**

**Note:**

- Only registered parents or legal guardians are authorized for visits.
- Visits must be scheduled on regular school days (excluding holidays and second Saturdays).

**Submit this form to your child's class teacher by October 12th, 2026.**

**Note: The hard copy of the consent form is being sent with your child. Kindly sign it and send it back to the school.**

**Best regards,**
**STEM School**